

SCOTCH COLLEGE RESIDENTIAL COMMUNITY MOBILE PHONE POLICY AND PERMISSION FORM (updated March 2017)



Whilst accepting that mobile phones gives more flexibility of contact and security for students we need to adopt guidelines so all members of our community are considered.

- Boarders may possess only one (1) mobile phone within the Residential Community.
- The number of the phone must be handed in to the relevant Residential Head of Year. If a change of phone number occurs this must be immediately updated with the Residential Head of Year.
- Pin numbers are to be used and permission slips are to be signed by parents, students and Residential Head of Year before the student's mobile phone is able to be used within the Residential Community.
- Mobile phones may not be used in the Dining Hall during Breakfast, Lunch and Dinner, or, at other times as directed by a Residential Staff Member. If a phone is seen being used within the Dining Hall during these times, it will be confiscated for a period of time as designated by the appropriate Residential Head of Year.
- Mobile phones **should be turned off** during prep.
- Mobile phones and other similar electronic devices, which are fitted with cameras, must not be used to take any photos, videos or audio recordings that would be considered inappropriate. Electronic devices fitted with cameras, must not be taken into the shower blocks.
- No photos, videos or audio recordings may be taken of other students or staff without their prior permission.
- Mobile phones are not permitted to be taken on any Recreation Activity that involves another school.
- Mobile phones are the sole responsibility of the individual student i.e. loss, lending or billing.
- Years 6 to 11 mobile phones will be collected each night.

It is recommended that the telephone be secured in a locked area when not in use and that it **should not be taken to school during the day.**

If a student is found to have inappropriately used a mobile phone or handed in at night an alternative phone or is found to have another/other phone/s on his possession, then, each phone will be confiscated for a period of time as designated by the Residential Head of Year. Repeat indiscretions may result in a student not being allowed to possess a mobile phone whilst in the Residential Community. These actions are perceived to be a 'break of trust' with the Residential Community.

Specific requests to use mobile phones outside the above guidelines need to be discussed with the Residential Head of Year, Deputy Head of Boarding and/or Director of Residential Life directly.

MOBILE PHONE PERMISSION

I give permission for my son, _____ (students name) to have a mobile phone within the Residential Community.

I agree with, and fully support the policy as above.

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

Residential Head of Year: _____ Date: _____