

SCOTCH RESIDENTIAL COMMUNITY PERSONAL DEVICE POLICY PERMISSION FORM



Whilst accepting that personal device (iPads, smart phones, tablets, etc) give more flexibility of contact through email and can also be advantageous for students' work, we need to adopt guidelines so all members of our community are considered.

- Boarders may possess personal device in the Residential Community.
- Boarders are not permitted to bring to the College any laptop or computer into the Residential Community other than their school provided device.
- Personal device must not be used at inappropriate times or for inappropriate purposes. eg. Email during prep time, storage of undesirable pictures.
- Personal devices are the sole responsibility of the individual student i.e. loss, lending.
- Passwords should be used for security reasons.
- All personal devices, that have the ability to connect to the internet, **will be subject to the same conditions as outlined within the Mobile Phone Policy and Permission Form.**
- All personal devices are covered by the acceptable use policy and school rules.

It is recommended that any personal devices will be secured in a locked area when not in use and should only be taken to school should they be required for educational purposes.

Inappropriate use of any personal device will result in it being confiscated.

Computers and personal devices should be available for inspection at any time by either the Residential Head of Year or Director of Residential Life.

Specific requests to use personal devices outside the above guidelines needs to be discussed with the Residential Head of Year and/or the Director of Residential Life.

Residential Staff do not accept responsibility for a student's inappropriate use of a personal device if it is connected outside of the College network (i.e. data on phones/ipads/USB modem).

PERSONAL DEVICE PERMISSION

I give permission for my son, _____ (students name) to have a personal device within the Residential Community.

I agree with, and fully support the policy as above.

Parent/Guardian Signature: _____ Date: _____

Students Signature: _____ Date: _____

Residential Head of Year: _____ Date: _____

Director of Residential Life: _____ Date: _____